

## STEPS TO ENROLLMENT

- This process can usually be completed in 1-2 weeks if referrals and transcripts are submitted quickly. More information is available at [cvcaroyals.org](http://cvcaroyals.org).
- If you have any questions about the Application Process, please email our Admissions Team at [admissions@cvcaroyals.org](mailto:admissions@cvcaroyals.org).

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330-929-0575, EXT. 216

### STEP 1: VISIT

Family tours/visits  
the CVCA campus



### STEP 2: EXAM

Student takes the  
CVCA Entrance Exam



### STEP 3: APPLICATION

Student submits Application for Admission at [cvcaroyals.org/admissions](http://cvcaroyals.org/admissions)  
*(MAY 31 deadline to fully participate in class scheduling and new student activities)*



### STEP 4: TUITION ASSISTANCE

If relevant, applicant applies for Tuition Assistance as part of the Application for Admission



### STEP 5: TRANSCRIPTS

CVCA emails Transcript Request and Referral Forms to sources chosen by family



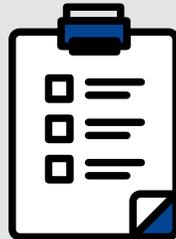
### STEP 6: FOLLOW-UP

Parents follow up with school and church to ensure Transcripts and Referrals are returned



### STEP 7: REVIEW

CVCA reviews the student's complete Application for Admission



### STEP 8: INTERVIEW

CVCA schedules Admission Interview with student and parents



### STEP 9: OFFER

CVCA emails Admission Offer to parents within 2 weeks



### STEP 10: CONTRACT

Parents submit Enrollment Contract *(online)*



**CONGRATULATIONS,  
YOU ARE A ROYAL!**

