

# Student Appearance Standards for Young Men (Updated 6.21.21)

Items not listed in Standards are not permitted

ITEM	STYLE	DESCRIPTION
<b>POLO SHIRTS</b>	Long-sleeved or short-sleeved polos: <b>must be purchased through Kids Kloset, Youngs, or BSN</b>	<ul style="list-style-type: none"> <li>● Black, white, and royal, displaying CVCA monogram (Kids Kloset, BSN, Young's)</li> <li>● White polos <u>must</u> be worn with a black, white, or gray crew-neck T-shirt</li> <li>● Nike black, blue, grey from BSN displaying CVCA monogram</li> </ul>
<b>DRESS SHIRTS</b>	Long-sleeved or short-sleeved	<ul style="list-style-type: none"> <li>● Solid white or light blue dress shirts (no stripes or patterns)</li> <li>● Free of name-brand logos or lettering</li> <li>● Top shirt button may be unbuttoned, but collar buttons must be buttoned</li> <li>● Shirt must be tucked in neatly with belt visible</li> </ul>
<b>T-SHIRTS</b>	Long-sleeved or short-sleeved crew neck – to be layered under polo or dress shirts	<p>Cotton or cotton/poly blend:</p> <ul style="list-style-type: none"> <li>● Students may wear solid black, gray, or white</li> <li>● No print should be visible through the outer shirt or on the shirt sleeves</li> <li>● No thermal underwear</li> </ul>
<b>PANTS/SHORTS</b>	<ul style="list-style-type: none"> <li>● Uniform style</li> <li>● No crop or capri length</li> <li>● <b>No jeans/denim/cargo</b></li> <li>● <b>No sweatpants</b></li> <li>● Walking-length shorts</li> </ul>	<p>Uniform style as follows:</p> <ul style="list-style-type: none"> <li>● <b>Khakis (tan or black only) – no denim jeans</b></li> <li>● <b>No rivets or carpenter loops; must not be ripped, split, or frayed</b></li> <li>● Must adhere to business-attire standards for proper fit and avoid noticeable low rise</li> <li>● Shorts should maintain the look of the longer style shorts – not calf-length</li> <li>● Worn with a business-attire belt – solid black, solid brown, solid gray, or solid white</li> </ul>
<b>OUTERWEAR</b>	CVCA monogrammed styles – recommended for cold weather comfort in school	<ul style="list-style-type: none"> <li>● ¼-zip – available through Kids Kloset, BSN, and Young's</li> <li>● Nike ¼-zip CVCA monogrammed – available through BSN, Young's, and Kids Kloset</li> <li>● CVCA-issued sports ¼-zip may also be worn</li> <li>● <u>Encouraged to be worn over a uniform dress shirt, polo, or spirit wear T-shirt</u></li> <li>● <i>CVCA sweatshirts, hoodies and full-zip outerwear are for Spirit Wear Days only</i></li> </ul>
<b>SHOES/BOOTS</b>	<b>Must have a closed toe/heel</b>	<ul style="list-style-type: none"> <li>● Any reasonable shoe material except Croc style plastic – clean and in good repair</li> <li>● No sandals, Crocs, Birkenstocks, slippers, mules, clogs, rain boots, five-fingers, or vented water shoes</li> <li>● Check with the office if you have questions</li> </ul>
<b>SOCKS</b>	Required when worn with sports-specific shoes	Any style or color sock that maintains a respectful design is appropriate (i.e., footie, crew, knee-length)
<b>BELTS</b>	Must be worn at all times on pants with belt loops	<ul style="list-style-type: none"> <li>● Business-attire</li> <li>● Solid black, solid brown, solid gray, or solid white</li> </ul>
<b>TIES</b>	Long or bow ties	Any respectful design
<b>CHAPEL ATTIRE</b>	<ul style="list-style-type: none"> <li>● Standard dress code as described above for Monday through Thursday</li> <li>● Dress shirt with a tie is encouraged but optional on Chapel Days</li> </ul>	
<b>SPIRIT FRIDAYS</b>	Uniform khakis or shorts with a CVCA sweatshirt (purchased from Kids Kloset, Young's, or BSN), or an approved CVCA club, group, or team shirt with CVCA monogram or crest. No letter jackets. Wearing a colorful crew-neck T-shirt under spirit wear is permitted. CVCA-issued sweatshirts and hoodies are only permitted to be worn on spirit wear days.	
<b>ACCESSORIES</b>	<ul style="list-style-type: none"> <li>● Young men may wear a reasonable amount of business-attire jewelry (no earrings and jewelry should not be excessive)</li> <li>● <b>All students are to keep their hair neat and well-groomed. Extreme hairstyles and unnatural hair color (blue, pink, green, etc.) are not acceptable. Some examples would be hair with shaved portions or spikes. Hair may not cover either or both eyes or completely cover the ears. Young men: hair must be kept pulled back to accomplish this purpose, but while at school all hair should be above the collar completely. Boys are allowed to have facial hair, but it must be trimmed neatly and well groomed. Bandanas and scarves are not to be worn during school hours.</b></li> <li>● Visibly pierced body parts are not in code for young men. Male students are not permitted to wear earrings during the school day or to formal school events. (Including field trips, homecoming, and prom). Tattoos are not to be visible at any time.</li> <li>● Pant chains or shirt chains are not permitted.</li> <li>● Hats and hoods may not be worn in the building (includes young men and young women)</li> </ul>	

**Remember that beyond school hours, the PRINCIPLE of MODESTY is always in effect for all CVCA events on and off campus. Anything which draws attention to oneself serves more to distract from this principle rather than to promote it.**

# Student Appearance Standards for Young Women (Updated 6.21.21)

Items not listed in Standards are not permitted

ITEM	STYLE	DESCRIPTION
<b>POLO SHIRTS</b>	Long-sleeved or short-sleeved polos: <b>must be purchased through Kids Kloset, Young's, or BSN</b>	<ul style="list-style-type: none"> <li>Black, white, and royal, displaying CVCA monogram (Kids Kloset, BSN, Young's)</li> <li>White polos <u>must</u> be worn with a black, white, or gray crew-neck T-shirt</li> <li>Nike black, blue, grey from BSN displaying CVCA monogram</li> </ul> <p>Sizing considerations:</p> <ul style="list-style-type: none"> <li>Choose a loose-fitting, business-attire size</li> <li>Choose lengths that overlap slacks and skirt or can be easily tucked in</li> <li>No part of the midriff can ever be exposed</li> </ul>
<b>T- SHIRTS</b>	Long-sleeved or short-sleeved crew neck – to be layered under polo or dress shirts	<p>Cotton or cotton/poly blend:</p> <ul style="list-style-type: none"> <li>Students may wear solid black, gray, or white – no print should be visible through the outer shirt or on the shirt sleeves</li> <li>No thermal underwear</li> </ul>
<b>SKIRTS</b>	Solid tan-khaki twill or CVCA plaid	<ul style="list-style-type: none"> <li>Kilt or two-kick pleat – purchased from Kids Kloset</li> <li><b>Must extend to the top of the knee but may be worn longer</b></li> <li><b>Note: Skirt guidelines will be changing for the 2022-2023 school year. Please be mindful of that as you make purchases for the 2021-2022 year.</b></li> </ul>
<b>PANTS/SHORTS</b>	<ul style="list-style-type: none"> <li>Uniform style</li> <li>No crop or capri-length</li> <li><b>No jeans/denim/cargo</b></li> <li><b>No leggings/sweatpants</b></li> <li>Walking-length shorts, no shorter than 3 inches above the top of the knee, not rolled</li> </ul>	<p>Uniform style is as follows:</p> <ul style="list-style-type: none"> <li><b>Khakis (colors: tan or black only) – no denim jeans</b></li> <li><b>No rivets or carpenter loops; must not be ripped, split, or frayed</b></li> <li>Worn with a business-attire belt – solid black, solid brown, solid gray, or solid white, if polo is tucked in</li> <li>Must adhere to <u>loose-fitting</u>, business-attire standards for proper fit, avoid a noticeably low rise</li> </ul>
<b>OUTERWEAR</b>	CVCA monogrammed styles – recommended for cold weather comfort in school	<ul style="list-style-type: none"> <li>¾-zip, available through Kids Kloset, Young's, or BSN</li> <li>Nike ¾-zip, CVCA monogrammed and available through BSN</li> <li>CVCA-issued sports ¾-zip may also be worn</li> <li><u>Encouraged to be worn over a uniform dress shirt, polo, or spirit wear T-shirt</u></li> <li><i>CVCA sweatshirts, hoodies, and full-zip outerwear are for Spirit Wear Days only</i></li> </ul>
<b>SHOES/BOOTS</b>	<b>Must have a closed toe/heel</b>	<ul style="list-style-type: none"> <li>Any reasonable shoe material except Croc style plastic; clean and in good repair</li> <li>No sandals, Crocs, Birkenstocks, slippers, mules, clogs, rain boots, five-fingers, or vented water shoes</li> <li>Check with the office if you have questions</li> </ul>
<b>SOCKS HOSE/TIGHTS</b>	Required when worn with sports-specific shoes	<ul style="list-style-type: none"> <li>Any style or color sock that maintains a respectful design is appropriate (i.e., footie, crew, knee-length)</li> <li>Hosiery must be clear or solid black, white, gray, or tan-khaki – No fishnet hose</li> <li>Tights may not be worn under shorts</li> </ul>
<b>BELTS</b>	Must be worn when polo is tucked in	Business attire – true belt: no ribbons, scarves, or sashes – solid black, brown, gray, or white – to be worn in belt loops only
<b>CHAPEL ATTIRE</b>	Standard dress code as described above for Monday through Thursday	
<b>SPIRIT FRIDAYS</b>	Uniform khaki or shorts, with a CVCA sweatshirt (Kids Kloset, Young's, or BSN) or an approved CVCA club, group, or team shirt with CVCA monogram or crest. No letter jackets. Wearing a colorful crew-neck T-shirt under spirit wear is permitted. CVCA sweatshirts and hoodies are only permitted to be worn on Spirit Wear Days.	
<b>ACCESSORIES</b>	<ul style="list-style-type: none"> <li>Young ladies may wear a reasonable amount of business-attire jewelry. (Jewelry should not be excessive.)</li> <li><b>All students are to keep their hair neat and well-groomed. Extreme hairstyles and unnatural hair color (i.e. pink, blue, green, etc.) are not acceptable. Some examples of extreme styles would be hair with shaved portions or spikes. Hair is to be worn out of the face and may not cover either or both eyes. Bandanas and scarves are not to be worn during school hours.</b></li> <li>Pierced body parts, other than ears, are not in code. Tattoos are not to be visible at any time.</li> <li>Lace fabric is not acceptable.</li> <li>Pant chains or shirt chains are not permitted.</li> <li>Hats and hoods may not be worn in the building (this includes young men and young women)</li> </ul>	

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# Student Appearance Standards for Young Men and Women (Updated 6.21.21)

## **BANQUET ATTIRE**

### **Ladies:**

Modesty for girls is a very significant consideration in selecting a stylish formal or dressy dress. Parental cooperation is needed. We understand that modesty is somewhat subjective in nature, especially when the same dress fits each girl differently. However, we have established a description of modesty for girls' dresses that we believe is in keeping with the spirit of our appearance guidelines. Dresses with the following characteristics do not meet the modesty requirement:

- Excessively tight/clingy material
- Backless dresses
- Low cut dresses, cleavage showing
- Hemline or slit more than 3 inches higher than the top of knee
- Midriff showing (2-piece dresses, mesh, cut-outs)

### **Gentlemen:**

- Young men may wear a suit or sport coat with dress slacks (suit or tuxedo for JR/SR Banquet)
- Young men are not permitted to wear earrings to CVCA-sponsored events

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## **STANDARD DRESS VIOLATION**

Adherence to the dress code is expected. CVCA faculty will check for dress code each class period on a daily basis. Students who are out of code will be given the opportunity to correct the violation and return to class. If necessary, parents will be called to bring in what is needed for the student to comply with the dress code. Students will be asked to sit out of classes and do assigned work the remainder of the school day, or until the violation can be corrected. Consequences for repeat violations may include lunch detentions and/or assigned Saturday School.

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## **ENFORCEMENT OF STUDENT APPEARANCE STANDARD (SAS)**

### **First Office Referral:**

1. An email is sent to parents informing them of the nature of the SAS infraction.
2. Documentation of the violation is recorded in Facts SIS (formerly RenWeb).

### **Second Office Referral:**

1. An email is sent to parents informing them of the nature of the SAS infraction and informing them that a third violation will result in two detentions.
2. The student receives a lunch detention.
3. Documentation of the violation is recorded in Facts SIS (formerly RenWeb).

### **Third Office Referral:**

1. An email is sent to parents informing them of the nature of the SAS infraction and informing them that a fourth infraction will result in a Saturday school session.
2. The student receives two lunch detentions.
3. Documentation of the violation is recorded in Facts SIS (formerly RenWeb).

### **Fourth Office Referral:**

1. An email is sent to parents informing them of the nature of the SAS infraction and alerting them that a Saturday school session will be scheduled. A follow-up phone call may be made to parents.
2. Documentation of the violation is recorded in Facts SIS (formerly RenWeb).

Student Appearance Standards may be changed throughout the year pending the discernment of the CVCA Administration. We will communicate as needed to all CVCA families if changes are needed. Students and parents should keep in mind that when purchasing clothing for school, they should follow the guidelines for the acceptable appearance standards outlined for students here at CVCA. The Dean of Students Office holds the ultimate decision on what is acceptable.