

CUYAHOGA VALLEY
CHRISTIAN
ACADEMY

2018-2019 RE-ENROLLMENT INFORMATION

It is important for each student to **communicate their intent to re-enroll** for the next school year by re-enrolling. You can complete the entire re-enrollment process on-line from any device with internet access.

To complete our online re-enrollment process, please follow these steps:

- Go to cvcroyals.org then click on the **ParentsWeb** icon at the bottom of the home page.
- Type in your ParentsWeb username and password. If you have forgotten your username or password, please click on **Forgot Username/Password?** option on that page.
- After logging in, click on the **Family Information** bar in the left menu, then click on **Enrollment/Re-enrollment** and follow the prompts to edit and submit your student's re-enrollment packet. This should take approximately 15 minutes to complete. (Be sure to save your information if you need to quit and come back later.)
- When you submit the packet, you will see an online payment screen where you will pay your Re-enrollment fee online. You can also print a receipt of your transaction. (Please note: this re-enrollment fee is non-refundable).

Re-enrollment fees are as follows:

\$350 if submitted BY April 6, 2018

\$450 if submitted AFTER April 6, 2018

Please complete the online process and submit the re-enrollment online packet by April 6, 2018. After April 6, the re-enrollment fee will increase by \$100. It is also very important for families who need financial aid to re-enroll so they are eligible to also apply for Financial Aid. We will not award Financial Aid to your student until they have re-enrolled. Our initial Financial Aid Deadline is also April 6, 2018.

Please take a moment to read through the attached [Tuition & Fees Schedule](#). If you have questions, you may call my office at 330-929-0575, ext 216. I am happy to help you with any aspect of this process.

In Christ,
Mindy Fullerton
Director of Admissions/Enrollment